Fair Political Practices Commission MEMORANDUM

To: Chairman Randolph, Commissioners Blair, Downey, Karlan and Knox

From: Carla Wardlow

Chief, Technical Assistance Division Luisa Menchaca, General Counsel

Date: November 15, 2004

Subject: Approval of Revised Statement of Economic Interests Forms and

Instructions for 2004/05

Attached for your approval are the 2004/05 statement of economic interests forms and instructions. The forms and instructions have been revised to reflect legislative and other changes enacted this year, as well as current dates and filing deadlines. All changes are shown in strikeout/highlight. The following forms are attached:

Form 700—Statement of Economic Interests (2004/2005)

Form 700 Certification (2004/05)

Form 700-A—Auditors, Claims Managers/Adjusters (2004/05)

Form 700-U—University Principal Investigators (2004/05)

The forms were circulated for public comment on October 26, 2004, and an interested persons meeting was held on November 9, 2004, at which minor technical changes were suggested. Those changes have been incorporated.

Staff requests approval of the forms and instructions.